

# UNIVERSITY BAPTIST CHURCH WEE SCHOOL

## UNACCEPTABLE BEHAVIOR POLICY

WEE School strives to redirect unacceptable behavior whenever possible; however, sometimes we need the help of the parents and all parties involved. The purpose of this form is to protect the rights of the teachers and staff of our school and those rights of other children who sometimes become victims of an aggressive child.

If a child deliberately inflicts physical harm to another child or to a staff member, or disrupts the learning environment, all actions will be documented on Discipline and Guidance Report and the following procedures will occur:

### **1<sup>st</sup> OFFENSE:**

Parents notified in writing of the specific incident at the end of the day and will have signed a copy of the Discipline and Guidance Report.

### **2<sup>nd</sup> OFFENSE:**

Parents called and notified in writing of the specific incident at the end of the day and will have a signed copy of the Discipline and Guidance Report.

### **3<sup>rd</sup> OFFENSE:**

Parents called and notified in writing of the specific incident at the end of the day and will have a signed copy of the Discipline and Guidance Report. Parents and involved staff will schedule a conference to discuss a plan of action in assisting to resolve the unacceptable behavior.

### **4<sup>th</sup> OFFENSE:**

Parents called, notified in writing of the specific incident and child must be picked up from the school at their earliest opportunity. WEE School reserves the right to ask that alternate arrangements be made for the care of your child without refund of tuition.

## **UNCONTROLLABLE BEHAVIOR**

If a child requires one-on-one teacher/staff supervision for an excessive amount of time due to behavior that prohibits him or her from being in a group setting, the parents will be called and the child must be picked up from school as soon as possible. The school reserves the right to dismiss a child with one-week notice for serious behavior problems. However, dismissal may also result immediately if the Director feels the school, teacher or another child is in jeopardy. A child's dismissal from the school may not result in tuition or registration fee reimbursement.